International Year of
GLOBAL understanding

National Technical Univeristy of Athens
School of Rural and Surveying Engineering

Memorandum of Understanding for setting up an IYGU Regional Action Center for Greece

This Memorandum of Understanding (MoU) is entered into by and between the International Year of Global Understanding (IYGU) and **National Technical University of Athens, School of Rural and Surveying Engineering – (NTUA-SRSE), Athens.**

Background

The IYGU is scheduled for 2016 and is preceded by a period of preparation (2015) and followed by a year of harvest/ evaluation (2017). It is essential that in 2016 the IYGU be represented in as many geographical locations and areas as possible to facilitate the bottom-up process of generating ideas for and implementing practices of everyday actions for global sustainability at the local level. By hosting one of the IYGU's Regional Action Centers, **NTUA-SRSE** makes a significant contribution to furthering the IYGU's aims and objectives. The Regional Action Center at **NTUA-SRSE** gives the International Year of Global Understanding a presence and identity at the national level of **Greece**. **NTUA-SRSE** will benefit from the enhanced international visibility at IYGU events and via the IYGU main website. **NTUA-SRSE** will thus have the option of showcasing its activities in sustainability, research, and citizenship education at the national and international level.

Purpose

This MoU will set the terms and understanding for establishing an IYGU Regional Action Center at **NTUA-SRSE** for **Greece**.

Roles and Responsibilities

The IYGU agrees to assist **NTUA-SRSE** to seek funding for any expenses that might occur in the context of establishing an IYGU Regional Action Center for **Greece** at **NTUA-SRSE**. The IYGU cannot provide funds directly, however, but agrees to assist in establishing contact and advance networking with potential funding agencies, sponsors, or donors. The IYGU also agrees to link the website established by **NTUA-SRSE** (see below) at the IYGU main website http://www.global-understanding.info such that visitors of the main website are directed to the website for the **Greek** Regional Action Center upon clicking that link.

NTUA-SRSE agrees to set up an IYGU Regional Action Center, which includes office space and equipment for an at least part-time staff member who will work for the Regional Action Center from January 1, 2016 to December 31, 2016.
NTUA-SRSE agrees to engage in fundraising activities so as to finance the establishment of the Regional Action Center (RAC) and cover its running costs throughout the operational period of the Regional Action Center. Such activities and financial support

are subject to approval and shall comply with the regulations of the NTUA Research Committee.
The aim of the Regional Action Center is to organize IYGU-related activities in the lead-up to, during, and within a year of completion of the IYGU in 2016. In its activities **NTUA-SRSE** also agrees to adhere to the IYGU program as stated in the Explanatory Note submitted to the UNESCO Executive Board's 192nd session in 2013.Within this framework of action the RAC for **Greece** is entitled to use the trademarked logo of IYGU. The RAC activities are to reflect the bottom-up and integrative approach that characterizes the IYGU project overall; that is, the Regional Action Center draws on the strengths of the social and natural sciences as well as the humanities when planning and implementing their activitiesin cooperation with its partners. These RAC partners may include but are not limited to scientific societies, national academies, ministries, schools, and non-governmental organizations. The main focus of the RAC's activities is to promote culturally differentiated ways towards global sustainability in and through information, education, and research.
NTUA-SRSE also agrees to set up a website for this Center in **Greek and English**, and maintain and update this website. Specifically, **NTUA-SRSE** agrees to publish (with support of the IYGU General Secretariat) one best practice example for sustainable everyday action on each of the 366 days of 2016.
NTUA-SRSE also agrees that the RAC it establishes will cooperate with the IYGU Regional Action Centers elsewhere, especially of the Mediterranean region and the IYGU General Secretariat in Jena (Germany).

Reporting Requirements
All Regional Action Centers will evaluate effectiveness and adherence to the agreement to enable three global reports of all IYGU related activities. In addition to these three reports on activities, there will be three financial reports (covering the same periods) detailing all IYGU-related income and expenses. For this purpose, **NTUA-SRSE** agrees to keep a separate balance sheet for all income and expenses related to IYGU.
The IYGU agrees to collect these data from all RACs and compile the aforementioned reports of all IYGU-related activities as well as income and expenses for all IYGU Regional Action Centers over the three phases of the IYGU project.
The IYGU also agrees to issue two final reports providing an overview of (i) the activities and (ii) the financial flows across all reporting periods and for all RACs. This will not result in additional reporting requirements for the RACs because the final reports will be compiled based on the data provided by the RACs for the three previous reports (hence "n/a" in the table below).
The IYGU agrees to make transparent all sponsors for the respective reporting period in all financial reports. For the final financial report there will also be a list detailing the amount received by each sponsor.
The table below outlines the reporting requirements and due dates of the deliverables for IYGU and **NTUA-SRSE**.

Period covered	Due date for sending data on activities and income/expenses to IYGU General Secretariat	Date of issue for reports on activities and income/expensesby IYGU General Secretariat
Preparation phase (from the beginning of the activities of this RAC until December 31, 2015)	March 1, 2016	June 30, 2016
The **actual international**	March 1, 2017	June 30, 2017

year (January 1, 2016-December 31, 2016)		
Evaluation phase (January 1, 2017-December 31, 2017)	March 1, 2018	June 30, 2018
Final report/overview of entire project (from the beginning of the IYGU activities until December 31, 2017)	n/a	September 30, 2018

Funding
This MoU is not a commitment of funds by either party. Third-party funding will be sought by both the IYGU and **NTUA-SRSE** to help with the funding of the **Greek** Regional Action Center.

Duration
This MoU is at-will and may be modified by mutual consent of authorized officials from the IYGU and **NTUA-SRSE.** This MoU shall become effective upon signature by the authorized officials from the IYGU and **NTUA-SRSE** and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from IYGU and **NTUA-SRSE**, this MoU shall end on December 31, 2017.

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Dec. 21
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